

**Village of Dunbar, Otoe County, Nebraska – Regular Board Meeting Minutes  
November 14th, 2024 – 6:00pm  
Town Hall 105 E. Nebraska Street – Dunbar, NE 68346**

**1 – ROLL CALL**

- a. Call to order – Present: Chairman Mike Doty, Trustees Lynda White, Randy Cunningham, Steve Wilson. Absent Vice Chair Scott Richardson.
- b. Proclamation: Pursuant to law, a copy of the Open Meetings Act is posted on the bulletin board in the Village Office and is accessible to members of the public.

**2 – CONSENT AGENDA**

- a. Approve agenda as submitted. MOTION CARRIED. Motion moved by Chairman Doty and seconded by Trustee Wilson. Roll Call: All yea, no nays.
- b. Approve minutes of regular meeting on October 10th as on file in the Clerk's office. Item deferred done as meeting minutes not completed.
- c. Approval of Treasurer's Report of Claims in the amount of \$25,678.16. MOTION CARRIED. Motion moved by Chairman Doty and seconded by Trustee Wilson that the claims be approved and bills be paid. Roll Call: All yea, no nays.

**3 – BIDS**

- a. Park tree trimming bid review. Only one bid received so this is being deferred to next month's meeting to have more than one bid available.

**4 – RESOLUTIONS/ORDINANCES**

- a. Reading of Resolution for year-end certification of street superintendent. MOTION CARRIED. Resolution read and motion moved by Chairman Doty and seconded by Trustee Wilson that the resolution be adopted. Roll Call: All yea's, no nay's.
- b. Appointment of village engineer and village street superintendent. MOTION CARRIED. Motion moved by Trustee Wilson and seconded by Trustee White that JEO be appointed as the village engineer and Evan Wickersham be appointed as the village street superintendent. Positions held by the same entities/individuals as last year. Roll Call. All yea's, no nay's.

**5 – DISCUSSION/REPORTS**

- a. Easement expiration and plan for rip-rap concrete scrap discussed. Phone calls will be made this week and next to line up contractor to get the rip-rap/material moved from the farmers property to the land around the lagoon just inside the fencing for future use, to avoid penalty fees from the farmer.
- b. Handicap parking spaces discussed. Board is working on decals and signs.
- c. Resident Reports – Resident present who brought up these reports.
  - a. Speed limit request to 15 mph for entire town discussed. Unable to do this on the highway. This will continue to be monitored.
  - b. Animal crossing signs to be put-up all-over town discussed. It was recommended that the resident put up signs in their own yard for now.
  - c. Consider dropping the ordinance on cats. This was discussed and the board wants to do more research on spay/neuter programs first before making this consideration.
- d. Fire department funding request. This will be deferred to next month's meeting until invoices are presented.
- e. Community Liaison Updates. Absent. Not discussed.
- f. Park fencing project update. Waiting on trees to be trimmed before the last side of the fencing can be completed.
- g. Items for repair updates – Garage door, Roofs. No update on garage door repair. Lynda will continue to get roofing bids. Additional clarification needed on indemnity amount from insurance company. Clerk to communicate with EMC insurance on this item. No bids received for garage doors for sale.
- h. Address sign project update. Continuing to work on as time permits.
- i. Budget & Financials review. September and October reviewed per normal procedure. September was not reviewed last month due to balancing issues. Both months balanced and closed.
- j. Clerk's report
  - a. Audit next month to be submitted
  - b. Annual Treasurers report submitted for publication per state statute
- k. Community Center Event Coordinator Updates. Christmas party coming up. Details discussed. Proposed adding a hall rental link on website. Clerk will do this.
- l. Dunbar Impacting Community Experience (DICE) Updates. Thanksgiving dinner on the schedule.
- m. Water operator update. No updates discussed.
- n. Past items
  - a. Outside light – No updates discussed.

**6 – PUBLIC FORUM** – Additional resources for above items brought forward as options. No new issues brought forward.

**The Village of Dunbar abides by the Nebraska Open Meetings Act in conducting business. The Chairman of the Board and Board members reserve the right to enter into an Executive Session at any time during the meeting, in accordance with the Nebraska Open Meetings Act, even though the closed session may not be indicated on the agenda. It is the intention of the Chairman of the Board and the Board members to take up the items on the agenda in sequential order. However, the Chairman of the Board and Board members reserve the right to take up matters in a different order to accommodate schedules of all those in attendance, including the public. The Village of Dunbar reserves the right to adjust the order of items on this agenda.**

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**7 – ADJOURNMENT.** MOTION CARREID. Motion to adjourn at 7:01pm moved by Trustee Wilson and seconded by Trustee White. Roll Call: All yea’s, no nay’s.

**Public notice of next meeting:** The next regular Board meeting is December 12th, 2024 at the Town Hall at 6pm.

<b>Check #</b>	<b>CLAIMS (NOVEMBER 2024)</b>	<b>Amount</b>
<b><u>GENERAL</u></b>		
ACH	iCheckGateway Fee	\$ 30.00
eCheck	Column (Treasurers report)	\$ 33.97
ACH	Windstream (Nov Charges)	\$ 96.90
eCheck	Timothy Nelson (Monthly retainer)	\$ 100.00
8782	Clyde Draeger (Nov wages + mileage)	\$ 774.99
8783	Walter Scharp (Nov wages)	\$ 122.47
8784	Kristina Findley (Nov Wages)	\$ 424.01
8785	Kent Kavan (Nov wages)	\$ 74.52
8786	Theresa Kavan (Nov Wages + Mileage)	\$ 330.71
8791	Theresa Kavan (Postage reimbursement)	\$ 112.00
ACH	Nebraska City Utilities (Oct charges)	\$ 1,187.34
eCheck	DLL Finance LLC (Kioti pymt)	\$ 500.00
eCheck	Otoe County Rural Water Distr #3 (11,000 gallons)	\$ 280.25
eCheck	Card Services (Ink, website, tractor supply)	\$ 154.84
eCheck	Nebraska Public Health Lab (1 Test)	\$ 17.00
eCheck	KETV Advertising (Dunbar Days)	\$ 250.00
8787	Layne (Water Work)	\$ 19,421.00
8793	Lorna Anderson (Dunbar Days Reimbursement)	\$ 100.00
8792	Lorna Anderson (Dunbar Days Reimbursement)	\$ 743.28
eCheck	Menards (Paint Supplies)	\$ 161.26
8789	Lynda White Reimbursement <b>Thanksgiving Dinner, Dunbar Days, Fencing</b>	\$ 415.47
8790	JJ McLaughlin (Refund for overpayment on water)	\$ 348.15
<b>Total</b>		<b>\$25,678.16</b>

Attestation of minutes by Kristina Findley – Clerk/Treasurer

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